



BIRLA INSTITUTE OF TECHNOLOGY MESRA

(Deemed University under section 3 of UGC ACT, 1956)

MESRA, RANCHI - 835215

APPLICATION FOR THE POST OF TRAINING & PLACEMENT OFFICER **(ON CONTRACT)**

To
Registrar,
Birla Institute of Technology Mesra
Ranchi – 835215, Jharkhand

Photograph

1.	Name in full (in Capital letter, Please underline Surname)		
2.	Name of Father / Husband		
3.	a. Marital Status	b. Male / Female:	
4.	a. Permanent address	b. Address for correspondence	
	Phone No. (with STD code)	E-mail ID	
5.	Details of the post applied		
	for: a) Post applied for		
	b) Advertisement No. and Date	GO/Rectt/2022-23/206	Dated: 08/04/2022
6.	Date of birth (please attach true copy of certificate)		
7.	Are you a citizen of India by birth or by domicile?		
8.	Please state your category (SC/ST/OBC/General) (Please attach true copy of certificate in case of SC/ST/OBC)		
9.	If the appointment is offered, how much time would you need before joining the post?		

10. **Details of educational qualifications:** Please give particulars of all examinations passed and degrees obtained commencing with the High School Leaving Examination (10th standard / Matriculation). Please attach duly attested true copies of certificates and mark sheets.

Sl. No.	School / College / Institute	Date of entry	Date of leaving	Name of the Board / University / Institution	Examination / Degree / Diploma passed	Distinction/ Class / Division	Subjects (Please mention field of specialization, honours, etc, where applicable)	Percentage of marks or C.P.I.	Year of passing

11. **Employment Details:** Please give particulars of your present and past employments in chronological order, starting with the present one (Please attach duly attested true copies)

Sl. No.	Organisation / Institute	Position held	Nature of duties / work	Date of joining	Date of leaving	Last Pay & Scale of pay	Additional remarks about experience, if any.*

12.	Disciplinary /Vigilance / Criminal proceedings pending, if any? Yes /No If yes, provide details	
13.	Additional Remarks/information, if any: (Applicants may mention here any special qualifications or experience, e.g. in organisations which have not been included under the heads given above. Please use separate sheet if required)	
14.	Name, Designation and Address (along with phone no/ email) of two referees who are acquainted with your work.	1. 2.
15.	Details of enclosures sent with the application	
16.	Details of Application Fee	D.D.No.: _____ Date _____ Amount _____ / Name of issuing Bank _____ Branch Name: _____

UNDERTAKING

I hereby give my undertaking that I have read and accept all the points mentioned under General Terms and Condition of Advertisement (**Advt. No. GO/Rectt/2022-230/206 dated 08/04/2022**) uploaded on the website i.e. **www.bitmesra.ac.in**.

In case of concealment/suppression of fact(s) detected at any stage in future, my appointment is liable to be cancelled/terminated, as the case may be, without notice.

Date: _____

Place: _____

Signature of Candidate _____