



# BIRLA INSTITUTE OF TECHNOLOGY MESRA, RANCHI

Ref.: Dean (AP)/2019-20/80

Date: 07/01/2020

## ATTENTION : ALL PHD STUDENTS ADMITTED MO'18 ONWARDS

This is to intimate that personal information of all Ph.D. students admitted in MO'18 onwards is required to be updated in the Institute ERP. Therefore, all students are advised to update the same mandatorily in the ERP as per the following schedule:

S.No.	Programme	Date	Time	Venue
1.	Ph.D.	8 <sup>th</sup> & 9 <sup>th</sup> January, 2020	9.30 am – 1.00 pm 2.00 pm – 5.30 pm	CAD Lab (Main Building)

Please note that uploading of personal details by the above-mentioned Ph.D. students in the ERP system is required for necessary registration in SP'2020.

(Dr. Padmini Padmanabhan)  
Dean (Academic Programme)

Copy to:

1. All HoDs - with a request to display on the Departmental Notice Board.
2. DSW - with a request to display on the Hostel Notice Board).
3. HoD (Mech. Engg.) - with a request to arrange CAD Lab
4. Incharge (Networking)- with a request to provide high speed internet connectivity
5. Dean (A&AC) and Incharge ERP.
6. Director-IQAC
7. Registrar
8. PS to the Vice-Chancellor