



BIRLA INSTITUTE OF TECHNOLOGY MESRA, RANCHI

Ref.: Dean (AP)/2019-20/91

Date: 13/02/2020


NOTICE

- All HoDs/Directors/Incharge- Off –campuses are requested to advise the teachers concerned of their department to submit the following details of the students (admitted under CBCS) registered their backlog courses for SP-20 and wish to protect their internal assessment marks for the second appearance in the examination as per Clause IV(3) EXAMINATIONS FOR BACKLOG COURSE/S of the Examination Regulation 2018.

S.No.	Name	Roll No.	Course Code & Course Name

The teachers concerned are requested to send the above details through HoD to the CoE with a copy to the undersigned latest by 17th Feb, 2020.

Further, teachers concerned are requested to conduct total components of the internal assessment i.e. quizzes, mid semester & teacher's assessment for UG students and quizzes, teacher's assignment and seminar for PG students and upload/send marks to the CoE accordingly.


13/2/20.
(Dr. Padmini Padmanabhan)
Dean (Academic Programme)

Copy to:

1. All Heads of the Department - with a request to circulate among the teachers.
Directors/Incharge- Off –campuses
2. Controller of Examination.
3. Registrar
4. PS to Vice Chancellor