

**SHORT TENDER**

**FOR**

**SUPPLY AND FIXING OF**

**MS DOUBLE LEAF DOOR SHUTTER IN HOSTEL NO. 9**

**AT**

**BIT MESRA, RANCHI**



**Tender No.: 23-24/G/PE/00053**

**Tender date: 31.07.2023**

**Last Date of submission: 17.08.2023**

**Duration of work: 3 Months**

**OFFICE OF THE REGISTRAR**

**BIRLA INSTITUTE OF TECHNOLOGY, MESRA**

Birla Institute of Technology, Mesra, Ranchi invites tender for supply and fixing of MS Double Leaf Door Shutter in Hostel No. 9, as per specifications given in the Annexure attached to the Tender.

Tender Reference No.	<b>23-24/G/PE/00053</b>
Last Date and Time for receipt of Tender	17.08.2023
Address for Communication	As Stated below in the Instructions to the bidders.
Contact detail (For Technical specification/clarification)	<b>rsmanitripathi1964@gmail.com</b>
For Technical Details Contact	Mr. RSM Tripathy
EMD Cost (in form of DD) in favour of “ Birla Institute of Technology” payable at Ranchi	Rs. 40,000/-

## **INSTRUCTIONS TO BIDDERS**

All interested vendors are requested to send their sealed quotation for the supply of the above item under two bid systems in the following manner:

- a) Envelope – I: Technical Bid.
- b) Envelope – II: Financial Bid.

**NOTE: The bid documents are not transferable and the firm’s seal and signature of the authorized official must appear on all papers and envelopes submitted.**

**Both the envelopes should be sealed, signed, marked and kept in a bigger envelope superscribed with the Tender Reference No. and Tender notice detail as appended hereunder.**

### **TENDER FOR SUPPLY AND FIXING OF MS DOUBLE LEAF DOOR SHUTTER**

**TENDER REF. NO: 23-24/G/PE/00053, DATE: 31.07.2023  
LAST DATE FOR SUBMISSION: 17.08.2023.**

Deputy Registrar (Purchase)  
Birla Institute of Technology, Mesra  
Ranchi - 835215.

From: M/s -----  
Contact No: -----  
E-mail ID: -----

**Project: SUPPLY AND FIXING OF MS DOUBLE LEAF DOOR SHUTTER**

BOQ for Indent No. IC000218

SN.	Item Description	Unit	Quantity	Rate	Amount
1	SUPPLY AND FIXING OF MS DOUBLE LEAF DOOR SHUTTER Size - 4' x 7' ( Measured as per site) approx. 1) Using 18 gauge CR sheet for all member. 2) Frame 60x 70 mm 3) All edge strengthening with molded the sheet minimum 25mm one vertical stiffener in each leaf. 4) 4" long SS handle with manual lock, using 12mm dia rod , godrej key lock. 5) Enamel paint over red-oxide primer  (As per Existing Sample - Picture given below) Colour as approved by Engineer In - Charge	SFT.	5348.00		
				Total	
				GST 18%	
				<b>GRAND TOTAL</b>	



## **Terms & conditions**

1. The bidder has to submit Earnest Money of Rs. 40,000/- through Demand Draft only (payment through cheque or any other mode is not acceptable) in favour of “Birla Institute of Technology” payable at Ranchi along with the Technical Bid. Tenders without the Earnest Money Deposit will be deemed rejected.
2. The Earnest Money shall be forfeited if the bidder withdraws his Tender during the period of Tender Validity. The Earnest Money will also be forfeited if, in the case of the successful Tenderer, the Tenderer fails to comply with all the terms and conditions of the Tender Document.
3. Original bills in triplicate along with the warranty card will have to be issued by the party to whom the order is issued.
4. HSN code of the material should be mentioned in the quotation.
5. All entries in the quotation should be typed or computer printed without any ambiguity and should be free from correction etc. Handwritten offers will be rejected.
6. Late and delayed tenders will not be considered. In case any unscheduled holiday occurs on the prescribed closing date the next working day shall be the prescribed date of closing.
7. The quotation should be submitted with descriptive literature & drawing. The make of the items offered should be clearly specified.
8. Material should be confirmed to our specifications. The deviations if any should be clearly indicated in the quotations.
9. Successful bidder has to furnish the OEM test certificates along with the materials (if applicable).
10. Rate /Price: The offered price shall be on **FOR BIT Mesra on a Door Delivery basis and installation.**
11. **No Advance payment will be considered at any circumstances.**
10. GST and PAN certificates should be furnished along with quotations.
11. **Performance security: The bidder shall furnish a Performance Security for an amount of 10% (Ten percent) of the Purchase order value, valid up to 60 days after the date of completion of performance obligations including warranty obligations. This Performance Bank guarantee should be issued from any Nationalized Bank and the validity of the same will be till warranty period +60 days from the date of installation of the material. The claim of the same can be done by email, email id of the bank for correspondence shall be mentioned. The claim period of the Performance Bank Guarantee shall be one year after the expiry of the Performance Bank Guarantee.**
12. **Road Permit: The supplier shall arrange Road Permit on his own for transportation material to BIT Mesra and any additional tax liability on this account shall be borne and paid by the supplier.**
13. Purchaser will not pay separately for transit insurance/taxes (if any) and the supplier will be responsible until the stores arrive in good condition at the destination.
14. Warranty: The period of warranty should be clearly mentioned and also the parts covered under it. Warranty will be applicable from the date of successful installation.
15. Service Facility: Supplier must mention the service set up in India & confirm effective after-sales service.
16. BIT Mesra is not bound to accept the lowest or any quotation for whatsoever reason and

reserves its right to accept or reject in whole or in part any or all the quotations received without assigning any reason.

17. Applicable taxes shall be quoted separately for all items and levies payable by the supplier under the contract shall be included in the unit price.
18. Each bidder shall submit only one quotation and a sealed quotation to be submitted/delivered at the address. (Alternatively, it can be email (Password protected) at [purchase7@bitmesra.ac.in](mailto:purchase7@bitmesra.ac.in) or [dr.purchase@bitmesra.ac.in](mailto:dr.purchase@bitmesra.ac.in)) or deliver by hand.
19. Training clause ( if any )to be mentioned.
20. Delivery period should be mentioned clearly in the quotation. If a firm accepts an order and fails to execute the order in full as per the terms and conditions stipulated therein, it will be open to this Institute to recover liquidated damages from the firm at the rate of 0.5% to 1% per week of the order value subject to a maximum of 10% of the order value.
21. Conditional tenders will not be considered.
22. Authorized dealership certificate should be submitted in case the principal manufacturing company is not quoting directly.
23. Copy of Purchase Orders for similar equipment supplied to any other organization desired.
24. **Annual Turnover:** 30 Lakhs during the last 3 years / CA Certificate to be provided.
25. Declaration required by the vendor that the price quoted is the lowest that I have supplied to any other organization.

Registrar