



Ref. No. PIE/2022-23/26

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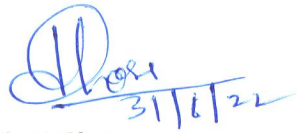
MEMO

Formation of Committee for Departmental ERP (CDERP), Production and Industrial Engineering, wef 01.09.2022.

| Committee for ERP, Students Registrations and Feedback | | | |
|--|----------------------|---------------------|--|
| Sl No. | Name | Designation | Role |
| 1 | Dr. Sanjiv K. Tiwari | Assistant Professor | coordinator (ERP) |
| 2 | Dr. Somak Datta | Assistant Professor | coordinator (Students & teachers' course feedback) |
| 3 | Dr. Gayatri Paul | Assistant Professor | Member (Students & teachers' course feedback) |

Mandate:

- 1) To coordinate all matters related to ERP of UG and PG programme of the Department
- 2) Uploading of all courses in the ERP before registration
- 3) Assist students in course registration
- 4) Assigning teachers to courses in the ERP
- 5) Uploading TT in the ERP
- 6) Collect feedback for course from Teacher and students
- 7) Collect exit feedback from the Students
- 8) Any other matter relating to ERP


31/8/22

Joyjeet Ghose

Head, Department of Production & Industrial Engineering,
BIT, Mesra



HEAD OF DEPARTMENT
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