



**EXAMINATION DEPARTMENT  
BIRLA INSTITUTE OF TECHNOLOGY  
MESRA, RANCHI-835215**

No: 27/ 2022-23 (EO-Section-I)

Dated: September 09, 2022

**Instructions to Students for Mid-Semester Examinations**

1. Candidates are requested to regularly visit the “Examination” page on [www.bitmesra.ac.in](http://www.bitmesra.ac.in) for information regarding Examination Schedule and Seating Arrangement.
2. Candidates should reach the examination hall on time and carry their Student ID Card, Registration Slip and No Dues Clearance (if applicable). No candidate will be permitted to enter the examination hall 20 minutes after the commencement of the examination.
3. **Carrying or using of mobile phone / electronics gadgets / chits are strictly prohibited inside the examination hall as it comes under the category of unfair means.**
4. Answer book shall be distributed to candidates 05 minutes before the commencement of examination. Each answer book contains 16 pages including cover page.
5. Supplementary answer sheets shall not be provided in mid-semester examinations.
6. Candidate must check before using the answer book that there is no defect in the answer book supplied to him. Answer book defective in any way should be replaced before use. **Use of defective answer book not authenticated by invigilator shall be considered as a case of malpractices.**
7. Use a black or blue ball point pen.
8. Entries on the cover page must be filled by the candidates. **Name and Roll No. should be written only at the specified space.**
9. The medium of examination is English. Answer book written in language other than English is liable to be rejected.
10. Write on both side of the leaf except quarter back of cover page and use pens with same ink.
11. **Temporary absence from the Examination Hall is not allowed.**
12. All attached sheets such as graph paper, drawing sheet etc. should be properly folded to the size of the answer book and tagged with the answer book by the candidate.
13. All graph papers/drawing sheets should bear the signature of the invigilator only. **Roll No. and Name should not be written on graph paper and drawing sheet.**
14. **The answer book is liable to be rejected if any extra unwanted remarks or sign of identification are found anywhere inside or outside the answer book.**
15. Candidates are requested to handover the answer sheet to the invigilator after completion of examination and leave the examination hall after the instructions of the invigilator.

**Controller of Examinations**

**Dr. S. K. Jha**

Controller of Examinations  
Birla Institute of Technology  
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