


# Instruction to Conduct End Semester examination SP2021 (2<sup>nd</sup> Semester / Pre\_PhD) and Short Semester 2021 (SS2021)

## Mode of Examination: Online

### Instruction to Students

1. a). The end-semester examination for **(Pre\_PhD and 2<sup>nd</sup> Semester: BTECH / BARCH / BHMCT / BPHARM)** shall be conducted on **Microsoft Teams platform** whereas, for short semester 2021 (SS2021) it shall be on **Google Meet online platform** adopting any of the following format or a combination thereof:
  - i. Multiple choice type
  - ii. Objective short answer type
  - iii. extended answer type (answers to be keyed in using keyboard)
- b). An alternative pen and paper mode examination is also permitted wherever necessary.
2. For pen and paper examination, the students should write their Name, Roll No., Course Code, Course Name on the first page. All pages should be serially numbered before uploading or submitting.
3. The link for examination shall be provided by concerned teacher 15 minutes before the start of the examination.
4. The Question Paper shall be made available 5 minutes before the start of the examination on the scheduled date.
5. For pen and paper examination, students will be required to submit within 15 minutes after the stipulated time of three hours of the examination. No extra time will be given to the student for submission.
6. In case of any unprecedented situation like power cut / connectivity interruption / problem with devices, the concerned student will have to immediately intimate the faculty member about the same. The faculty member may conduct oral examination only for that portion using proportionate time and marks basis, which the student has missed due to the above-mentioned disruption.
7. The course coordinator and concerned faculty members will have the option to conduct the examination on online examination platform either in Quiz mode or in Assignment mode. If the End Semester Examination is conducted in pen & paper, then the students are expected to use A4 size blank papers for answering. Further, they are advised to upload an Image or PDF file on online examination platform for which they may install and use appropriate software using their mobile phones.
8. The concerned subject teacher will convey the format of question paper to their group of students.
9. **Marks Pattern:**
  - (a) For end semester CBCS students **(Pre-PhD and 2<sup>nd</sup> semester: BTECH / BARCH / BHMCT)** all questions will be compulsory and full marks will be 50.
  - (b) Short semester courses of both CBCS and Non-CBCS the full marks is 100.
  - (c) The question paper pattern **(End Semester and Short Semester)** will be as per PCI guidelines for Pharmaceutical Sciences.

  
(Dean PG)

  
(Dean UG)

  
(Asst. CoE)

  
(CoE)