**Annexure-V: Student Activity Approval Form(Cultural Clubs)**

**To,**

**Dean, Student Affairs**

**BIT Mesra, Ranchi**

**SUBJECT:** Approval Request for Student Activity

**NAME OF EVENT:**

|  |  |
| --- | --- |
| Organized under Program/Bodies/Club/etc. |  |
| Venue/Place/Visit |  |
| Duration(……Days) | From ……… to ………………….. |
| No. of Student Volunteers |  |
| No. of Participants/Beneficiary/etc. |  |
| No. of Certificates/Award Distributions (If Any) |  |
| Budget Status: | Remaining Budget  (Approved Budget) |
| Expected Budget |  |
| Budget from Sponsors(cashless) |  |
| List of other requests for approval | i)Room/Arena  ii) Security  iii) Transportation  iv)  etc. |

President Faculty Advisor

(Name & Signature) (Name & Signature)

Dr.K.Sridhar Patnaik Dr.B.Karn

Asso.Dean,Student Affairs Dean,StudentAffairs

Note-It is mandatory to fill the Google form : <https://forms.gle/tFtSsGf5tTPsxftRA>