



CODE OF CONDUCT FOR THE STUDENTS

1. **Students should not get involved in ragging.** If anyone is found to be involved in any case of ragging he/ she will be severely punished even leading to the outright expulsion from the Institute.
2. Students should not furnish false statement of any kind in the form for admission or for award of scholarship/ free-ship etc.
3. Students should have the courtesy and decorum and should not resort to indecent behavior anywhere within or outside the campus.
4. Students should not willfully damage or stealthily remove any property/Belongings of the Institute/ hostel/ fellow students.
5. **Possession, consumption, or distribution of alcoholic drinks or any kind of hallucinogenic drugs is strictly prohibited.** If anyone is found to be involved in any such case, he/ she will be severely punished even leading to the outright expulsion from the Institute.
6. Students should not adopt unfair means in the examination.
7. They should not organize or participate in any group activity in company with others in or outside the campus without prior permission of the Associate Dean (Student Welfare).
8. Mutilation or unauthorized possession of library books will attract disciplinary action.
9. Students should not resort to noisy and unseemly behavior and should not disturb studies of fellow students.
10. Students should not misuse Internet/ e -mail facilities. Any tempering/ hacking with servers anywhere in the Institute/ hostel will be dealt sternly.
11. Every student is required to stay in one of the hostels in the Institute Campus. Under exceptional circumstances, the Associate Dean (Student Welfare) may permit a student to stay outside the campus on temporary basis.
12. Students must stay in the allotted room. They should not change the room on their own.
13. Students must sign in the attendance sheet/ register daily in their respective hostels. Any absence, even for a day from the Institute / hostel must be intimated properly to the hostel office in advance.
14. **Students should not drive or possess any vehicles (scooters/ motorcycles/ cars etc.) and even bi-cycle either inside or outside the campus. Anyone violating this rule will be punished severely and their vehicle will be seized.**
15. Every student must carry/ wear identity card. They should show their identity cards to the authorized persons whenever they are asked to do so.
16. Every student must abide by the mess timings applicable in his or her hostel.
17. Students must take their meal in the dining hall. No room service is allowed. If a student is sick, then he/ she should be admitted in the Institute Dispensary. Food will be provided in the Dispensary from the respective hostel.
18. No guest will be served food in the hostel mess without prior permission from the Warden.



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19. No food from Canteen or Dhaba should be brought inside the hostel premises.
20. The Institute provides general security of the premises; however, it is the responsibility of the student to safeguard his or her belongings. They are advised to use good quality locks. They should close the window and lock the door properly when they are going out. They are advised not to keep any valuable items in the hostel room.
21. **Students should wear decent formal dresses in the Institute as well as in the dining hall of the hostel.** Dress code is applicable for certain laboratory classes/ workshop/ PT & Games.
22. No married accommodation is provided to any student.
23. Students should make their rooms available whenever required for maintenance works.
24. It is the responsibility of the students to safeguard all fitting and fixtures in the hostels. **For any damage or loss of property in the hostel, the Warden may impose fine on the concerned student(s) or the entire lobby/ hostel.** The amount of fine shall be more than the cost of damage made.
25. The ceiling fan, tube light and other electrical gadgets should be switched off before leaving the room.
26. The use of electric heater in the room is strictly prohibited.
27. The television room and common room will be open up to 10 PM and the students must maintain proper decorum in the common room.
28. In the girls' hostels, the male visitors are not allowed. However, the father can meet his daughter in the visitor's room.
29. No female is allowed to stay in the boys' hostels. Similarly, no male member is allowed to stay in girls' hostels.
30. All students must follow the in-time in their respective hostels as notified from time to time.
31. **In time for the female students in the hostel is 7.30 PM and 6.00 PM in summer (from March to October) and winter (from November to February) respectively.**
32. In time for the **male** students in the hostel is **11.00 PM.**
33. **Late hour entry after 8.00 pm for the male students in the Institute campus is not allowed while for the female students it will be 6.30 PM in summer and 5.30 PM in winter.**

However, under special circumstances with valid ground late hour entry in the Institute campus may be allowed. The student must produce his/her Identity card at the Institute entry Gate.

Failing to obey the conduct rule may lead to strict disciplinary actions even leading to the outright expulsion from the Institute.