

List of enclosures to be submitted along with the completed application form

1. A print-out of the duly completed online form
2. One recent colour photograph – same as uploaded on form (attached by clip)
3. **Payment receipt towards application fee of Rs.2,500/- (General / OBC) and Rs.1,500/- (SC/ST) candidates (non-refundable)**
4. **A set of photocopies of certificates** as listed below: (write your Name, telephone number and programme applying for, on the back of each of these papers):
 - a) Pass certificate of Class 10
 - b) Marksheet of Class 10
 - c) Marksheet of Class 12 / Intermediate or equivalent
 - d) Certificates and marksheets of Graduation / qualifying examination
OR
Marksheets upto pre-final year for appearing candidates of graduation / qualifying examination in 2016. They must enclose photocopy of certificate from the Principal of Institute stating that:
 - a) by 30 June 2016, (s)/he will have appeared for examination in all subjects required for obtaining his/her qualifying degree.
 - b) (s)/he has obtained requisite marks or equivalent based on latest available grades / marks.
 - e) **Candidates with qualifications acquired through correspondence or distance-learning programmes must enclose with their application a photocopy of pass certificate, marksheets of qualifying examination showing that they have passed the qualifying examination with requisite marks and approval of DEC (Distance Education Council) [Appearing candidate in distance learning programmes, whose results are yet to be declared, are not eligible to apply].**
 - f) Admit Card of GATE 2015 or GATE 2016 / GPAT 2016 (if applicable)
 - g) Score Card of GATE 2015 or GATE 2016 / GPAT 2016 (if applicable)
 - h) Caste certificate (if applicable), which **should be in proper format and signed by appropriate authority of rank not less than SDO.**
 - i) Candidates belonging to other special categories mentioned in Sec 4 (Person with Disability [PwD] / Kashmiri Migrant) must provide photocopy of certificate in proper format from appropriate authority.
 - j) GPA to Percentage Conversion formula duly attested by Head of the Institute/ Principal/ HOD.
 - k) Photo identification: (Driving license, Passport, PAN Card, Voter ID, Aadhaar Card, College ID, Employee Identification Card are acceptable)

Incomplete applications or applications received without all required enclosures are liable to be rejected / may not be processed.