

# BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of UGC Act, 1956)

## MESRA : RANCHI

Notice No./Admission/SBF/21-22/ 44

03 November, 2021

### NOTICE

#### SPECIAL REFUND CONSIDERATIONS OF "SEAT BOOKING FEE"

Admission to various Academic Programmes (Degree Courses) in BIT Mesra is in very high demand. In view of the recent guidelines from UGC and AICTE, the Institute has decided to pursue the following policy with regard to admission process in BIT Mesra:

1. Candidates must apply through proper channel within the deadlines.
2. Decision for admission will be purely merit based as per the prevailing guidelines of the Institute and National regulatory bodies.
3. Candidates willing to book a seat as per merit list may do so by paying in initial "Seat Booking Fee" (may vary depending upon the specific Degree Course) and pay the balance amount for completing the admission procedure within the stipulated deadline, failing which the initial admission commitment by BIT Mesra shall stand cancelled.
4. In case a candidate wishes to withdraw and seek admission elsewhere, he or she must inform BIT Mesra within a stipulated deadline (before the date of completion of admission procedure). In such cases, the initial admission fee will be refunded to the candidate at the end of the admission process after deducting a token 10% amount as the application processing fee.
5. If the candidate fails to request for withdrawal within the stipulated deadline, the Institute may still consider refunding the initial application fee after deducting 50% of the amount.

This issues with the approval of the Competent Authority.



Registrar

Copy to:

1. Dean of Admission, Accreditation and Coordination (DAAC)
2. Dean of Post Graduate Studies (DPGS)
3. Dean of Under Graduate Studies (DUGS)
4. Prof. In-charge, Information of Communication Technology – to display in the Institute website.
5. P. S. to Vice Chancellor
6. File