



BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of UGC Act 1956)

Mesra, Ranchi- 835215

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<http://www.bitmesra.ac.in>

Ref/Adm/MBA Results/2021-22/6

Date: 17 July 2021

Admission to MBA Program 2021- 2nd Round at its Mesra, Lalpur and Noida Campuses

Guidelines for the applicants who have got seat allotment at any of the above Campuses

Applicants may please note the following:

1. All applicants are advised to check their seat allotment / result online by clicking on the admission application link given on the website.
2. Please enter your application number and password created during filling the online application form.
3. Click on the "Notification(s)" tab and see your seat allotment status.
4. Applicants who have been allotted seats will have to pay the admission fee through Online Payment Gateway (URL given below) by 23rd July 2021, failing which your admission offer will be liable to be cancelled.

URL: erp.bitmesra.ac.in

Login and password will be shared in your registered email id and mobile number.

ENROLLMENT NUMBERS: Institute enrollment numbers will be issued after receiving the admission fee and will be intimated through their registered mobile number/email id.

REGISTRATION FOR THE 1ST SEMESTER: Registration window for 1st semester will open during 20-24 July 2021.

ONLINE CLASSES: In view of the prevailing situation due to pandemic, mode of conduct of classes and other academic activities will be online till the normalcy returns and as per directives from the Govt. Classes will commence from 1st week of August 2021.

VERIFICATION OF DOCUMENTS: Physical verification of documents will be conducted at a later stage after physical classes resume and students report on campus. In case if any information/document provided by the applicant online is found to be incorrect / inaccurate / false, the admission of such applicants is liable to be cancelled and all fees paid by the applicant shall be forfeited. Decision of the Vice Chancellor, BIT Mesra will be final in such matters.

DOCUMENTS REQUIRED DURING VERIFICATION

1. Pass Certificate and Marksheet of Class 10
2. Marksheet of Class 12 / Intermediate or equivalent
3. Marksheets of Graduation for graduates
OR
Marksheets upto pre-final year for applicants graduating in 2021. They must also bring a certificate in original from the Principal of Institute stating that:
 - a. By.....2021, he/she will have appeared for examination in all subjects required for obtaining his/her Bachelor's degree.
 - b. He/ She has obtained 50% (45% for SC/ST) marks or equivalent, based on latest available grades / marks.
 - c. Undertaking - Please see below*
4. College Leave Certificate (CLC)
5. Migration Certificate
6. **Applicants with qualifications acquired through correspondence or distance-learning programs must carry proof of pass certificate, marksheets of qualifying examination and approval of DEC (Distance Education Council).**
7. Printout of Admit Card / Hall Ticket of CAT 2020 / XAT 2021 / CMAT 2021 / MAT Sept-2020 / MAT Dec-2020 / MAT Feb-2021/ MAT May 2021 [as received by e-mail].
8. Printout of Score Card of CAT 2020 / XAT 2021 / CMAT 2021 / MAT Sept-2020 /MAT Dec-2020 / MAT Feb-2021 / MAT May 2021.
9. **Caste certificate (if applicable), in proper format, signed by appropriate authority of rank not less than SDO.**
10. Special category certificate (if applicable), in proper format, from appropriate authority.
11. One recent passport size photograph, identical to uploaded on the Application Form.

FEES PAYABLE: All applicants will be required to pay admission fee (1st Semester) i.e. **Rs. 1,75,000.00*** for admission at Mesra Campus and **Rs. 1,59,000.00** for admission at Off Campuses Lalpur and Noida through Online Payment Gateway (**applicant may pay the admission fee through credit card and net banking**).

* Including Hostel Room Rent for 1st Semester.

Limited hostel accommodations are available at Mesra Campus only. Hostel room rent and other charges are as follows:

Campus	Boys Hostel	Girls Hostel	Hostel Room Rent [#] for 1 st Sem	Mess Charges*
Mesra	Accommodation available	Accommodation available	Rs. 16,000/-	Rs.25,000/- [i.e., Rs. 20,000/- + Rs. 5,000/- Caution Money, refundable]
Noida	NA	NA	NA	NA
Lalpur	NA	NA	NA	NA

* **To be charged after joining hostel.**

In case a student can not avail the on-campus accommodation due to pandemic, the hostel rent will be adjusted in the ensuing year, after deduction of the minimum maintenance fees.

Note:

- a) Applicants will be required to submit the College Leaving Certificate, Migration Certificate, Caste certificate and CAT/XAT/CMAT/MAT Score card in original. Rest documents / certificates may be withdrawn immediately after verification and by submitting “Undertaking Form” available in the Admission Office of the campus.
- b) For fee refund rule, please see separate notice on Notice Board of the Institute.
- c) It is desirous that students offered admission to any of the campuses of the Institute should have the minimum requirements to engage themselves in online activities of the Institute. (i.e. Laptop / Personal Computer and basic internet connectivity).

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Dean (AAC)