

# INFORMATION BROCHURE - 2022

for

Admission to

3-year (6-Semester) Full-Time

*B.Sc. in*

*Animation & Multimedia Program*

at its

Birla Institute of Technology,  
Jaipur & Noida Off Campuses



**BIRLA INSTITUTE OF TECHNOLOGY**

(Deemed to be University u/s 3 of UGC Act 1956)

**MESRA RANCHI – 835215**

**(Jharkhand)**

**[www.bitmesra.ac.in](http://www.bitmesra.ac.in)**

## Contact Details

Campus	Addresses and contact details
Mesra	Dean Admission & Accreditation Coordination OR Controller of Admissions OR Deputy Registrar (Admission & Accreditation Coordination) Birla Institute of Technology Mesra, Ranchi - 835215 Toll-Free:18003457057, 18003457058 Phone: PBX: 0651-2275444 / 896 / 2276496, Extn 4469, & 2275868 (Direct) E-mail: <a href="mailto:daac@bitmesra.ac.in">daac@bitmesra.ac.in</a> , <a href="mailto:coa@bitmesra.ac.in">coa@bitmesra.ac.in</a> , <a href="mailto:dr.aac@bitmesra.ac.in">dr.aac@bitmesra.ac.in</a> , <a href="mailto:admissions@bitmesra.ac.in">admissions@bitmesra.ac.in</a>

The addresses and contact details of other Campuses located in India are as given below.

Jaipur	Director Birla Institute of Technology, Jaipur Off Campus27 Malviya Industrial Area, Jaipur – 302017 Phone No.: 0141 – 4019819 / 4019798, <b>9351372183, 6377439408, 9414278777</b> E-mail: <a href="mailto:admission_bitj@bitmesra.ac.in">admission_bitj@bitmesra.ac.in</a> , <a href="mailto:bitjaipur@bitmesra.ac.in">bitjaipur@bitmesra.ac.in</a>
Noida	Director Birla Institute of Technology, Noida CampusA-7, Sector-1 Noida 201301 Phone: 0120-4263080 Mobile No.:9871090589,9810084893&9971976336 E-mail: <a href="mailto:bitnoida@bitmesra.ac.in">bitnoida@bitmesra.ac.in</a>

Please see our website for addresses and contact details of our other Campuses

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## **IMPORTANT DATES**

### **BIT Off Campus Jaipur**

Online Application Form Starts	<b>22.05.2022</b>
Last date for submission of Online Application	<b>14.06.2022</b>
Display of shortlisted applicants for Creative Aptitude Test and Interview	<b>22.06.2022</b>
Date of Creative Aptitude Test and Interview (Online Test & Interview)	<b>24<sup>th</sup> &amp; 25<sup>th</sup> June 2022 From 10:00 am to 12:00 Noon and 2:00 pm to 4:00 pm each day</b>
Declaration of Result	<b>27<sup>th</sup> June 2022</b>

### **BIT Off Campus Noida**

Online Application Form Starts	<b>22.05.2022</b>
Last date for submission of Online Application	<b>14.06.2022</b>
Display of shortlisted applicants for Creative Aptitude Test and Interview	<b>22.06.2022</b>
Date of Creative Aptitude Test and Interview (Online Test & Interview)	<b>27<sup>th</sup> &amp; 28<sup>th</sup> June 2022 From 10:00 am to 12:00 Noon and 2:00 pm to 4:00 pm each day</b>
Declaration of Result	<b>29<sup>th</sup> June 2022</b>

#### **Note:**

- 1. All the dates mentioned above are tentative, and liable to be changed. Hence, please check Institute website periodically.**
- 2. For queries about admission related procedures, please contact the Admission Office of the respective Campus.**

## Sec-1 Admission to B.Sc. Animation & Multimedia- Introduction and about the Campus

### Program Overview

The B.Sc. Animation & Multimedia program is a 3-year degree course currently being offered at its Off Campuses Jaipur and Noida. This is a program of 6 Semesters and on successful completion, the student will be awarded a Degree of B.Sc. (Animation & Multimedia).

The Birla Institute of Technology was the first institute in India to set up a full-fledged degree course in B.Sc. (Animation & Multimedia) in 2004. The Animation industry in India is breaking through into a prosperous era, offering exclusive career opportunities. There is an acute shortage of professionals in Animation and Gaming and Multimedia. The course specializes in the rapid development of artistic and technological skills, necessary for achieving a successful career in animation and multimedia. There are ample job opportunities after graduation such as 2D OR 3D Character Animator, Script Writer, Storyboard Artist, Modelor, Rigger, Texture and Lighting Artist, Compositor, VFX Artist, Editor, Pre -Production Designer, Game Designer, Matt Painter, Graphics Designer, UI/UX designer and Live Action or Documentary film makers.

The fundamental philosophy of the course is to impart to the students a variety of skills and knowledge required for diverse range of career options in animation and multimedia. The course is designed in such a way that it covers all aspects of Multimedia, Gaming and animation Film Making Process. Students get in -depth knowledge of different mediums in Animation and Graphics such as 2D Classical & Digital Animation, Concept Art, Character & Story Board Designing ,3D ( Character Animation & Modeling), Graphics & Web designing and Audio - Video Production. The course covers all technologies from basic clay modeling to computer aided modeling and designing. Sufficient technical and industry focused education is imparted to enable student to enter relevant professionals fields or pursue higher studies in this field. For higher studies BIT Jaipur Campus offers M.Sc. in Animation Design.

### Academic System:

The 3 years full time program adopts a Semester system comprising of two semesters (Monsoon and Spring) in an academic year. The Monsoon semester is held during July to December while the Spring Semester is from January to May with sixteen weeks of classes in each semester.

## BIT Off Campus Jaipur:

BIT Jaipur Campus was established in 1995. The focus of the institute is to provide quality education in Engineering, Applied Sciences and Management with technology and professional exposure through innovative programs & practices. Driven by the mission that the technology and innovative management practices will be the gateway to the future growth, it is today one of the leading institutes of Rajasthan in the field of Engineering, Applied Sciences and Management. The campus is well located in the southern-east part of the city, which is an upcoming hub of important installations and development activities in residential, institutional and business areas. The campus is within 5-7 km reach from the airport, railway station and bus stand.

### Development Vision:

Development is a never-ending process, undoubtedly, knowledge spread, innovative concepts, innovative practices and technology breakthroughs are at core of this process. In the professional education domain, it is a two-dimensional need for upgrading knowledge and infrastructure - one to understand the fast happening conceptual and technology breakthroughs and second to facilitate new such breakthroughs to take place with more knowledge inputs and basic research. In the present competitive environment, it is now a willing compulsion for a capable and growth-oriented organization to be a part of contemporary development process. With excellent performance, progressive mind set and good will earned, the BIT Jaipur Campus has a long term vision to consolidate the strength and excel in engineering, applied science and management education and research in emerging areas. The BIT Jaipur Campus has good potential to be one of the leading technical institutes in western part of the country as the BIT main campus is in the eastern part.

### Programs offered:

Programs offered	Course Duration	Sanctioned intake
B.Tech. (CSE, ECE, EEE)	4 Years (8 Semesters)	180
BBA	3 Years (6 Semesters)	60
BCA	3 Years (6 Semesters)	60
B.Sc. (Animation & Multimedia)	3 Years (6 Semesters)	40
MCA	2 Years (4 Semesters)	45
MBA	2 Years (4 Semesters)	60
M.Sc. Animation Design	2 Years (4 Semesters)	10

### Main Facilities and Equipment:

**Building & Campus:** The institute is built up in about 10 Acre land (40000 Sq M). The built up area is about 6700 Sq M consisting of 14 Class Rooms, 15 Lab Halls, Mechanical Workshop, Seminar Hall ( 150 Seating Capacity), Common Computer/Internet Access Centre ( 30 Computers) , Library Hall, Canteen Hall, Indoor Sports & Gymnasium Hall , Student Common Hall and Administrative block. The institute has high-speed Wi-Fi facility in whole campus for internet connectivity.

### Lab & Equipment:

The institute has quality lab and software infrastructure. All required advanced lab equipment and software are available in the institute to conduct offered courses along with equipment required for Mechanical Workshop. The Institute has three Dell Power Edge servers and 400 computers for lab, internet and administrative requirement.

### Library:

The institute library has good collection of text and reference books required for various courses . The reading room facility has been provided separately in air conditioned hall for journals, magazines, newspaper, etc. The digital library is also provided in the same hall with high end computers. Following resources are available in digital library:

### Online e-Journals & e-books:

Engineering : IEEE, Science Direct & ASTM digital Library  
Management : PROQUEST  
Other Training Tools : Digital English Language lab

### **Faculty:**

All the faculty members are well qualified and have a good research back ground. Faculty members have been selected as per UGC/AICTE norms and based on high merit standards of BIT, Mesra. All Selections are made after interview at Main Campus BIT, Mesra and the faculty is payed on regular basis in UGC grade as per 7th pay commission recommendations.

### **Student Activities (Technical, Sports & Other Extra Curricular Activities)**

The institute has good facilities for various student activities that include sports, technical and cultural events. Three major events are organised every year for development of these aspects. These are Vibrations (Cultural Event), TechVibes (Technical Events) and Cavorts (Sports Event). In addition to these, for technology exposure and professional grooming the institute has following student forums ; IETE student Chapter, CSI Student Chapter, Technical Clubs, Entrepreneur Cell and Industrial Interaction Cell . For physical fitness of the students, the institution has a well-equipped Gymnasium.

### **Campus Placement Cell:**

The campus has a placement cell to guide students about their career plan, to train them and to facilitate their placement in reputed organizations. The Cell also coordinate for the students who opt for higher studies in premier institutions in India and abroad (M.Tech, MS, Doctoral Courses) Excellent relationship with prospective employers and an intelligent mechanism of analysis of student's interest, strength, weakness, training needs, etc. are the highlighting features of the placement cell. The focus of the placement cell is to train and prepare students in such a way that they are gladly accepted by the best organizations, corporate & industry in India and abroad. Keeping in view the long term career prospects with scope of learning opportunities, we give high importance to the standing of the employer and offered job profile, undoubtedly a good financial remuneration naturally follows these two basic aspects. Based on high reputation of BIT in academic standards and in grooming students in descent environment, our students are categorized in a special bracket and thus good job profiles with attractive financial package are generally offered to them. The cell operates in close guidance of the centralized placement division of our main campus at Mesra, Ranchi. Through the coordinated efforts, BIT students are placed in leading corporates and PSUs. The BIT Jaipur Campus has an excellent record of quality placement along with selection of students in premier institutions in the country and abroad for higher studies. Along with the year wise campus placement details, the details of bright career of students has been given on the BIT Jaipur Campus web link with a scrolling title "Impressive Career Progression of bright BIT Jaipur Campus Students"

### **Alumni Cell**

BIT has strong Alumni strength and all students have access to Alumni Knowledge and Placement resources throughout the world.

### **Canteen**

BIT Jaipur campus Canteen operated on outsourced contract basis and offers hygienic food services meeting the student satisfaction at very competent price. It is Supervised by the committee of BIT students and staff members. The Canteen hall is air-cooled and has pleasant inner and outside ambience.

### **B.Sc. Animation & Multimedia Program at BIT Jaipur Campus**

Our Institute was the pioneer in starting B.Sc. degree program in Animation & Multimedia in India in the year of 2005. Appreciating our initiative, UGC generously funded the Institute to augment latest infrastructure and facilities.

The fundamental philosophy of the course is to impart to the students a variety of skills and knowledge required for diverse range of career options in Animation and Multimedia. The course is designed in such a way that it covers in -depth knowledge of all aspects of Animation, Graphics, Film Making Process, 2D Classical & Digital Animation, Concept, Character & Story Board Designing ,3D Character Animation & Modeling, Graphics & Web designing and Audio - Video Production. This course covers all the steps related to courses such as for 3D Modeling, we start from basic Clay Modeling to computer edge Modeling. Sufficient technical and industry focused education is imparted to enable student to enter relevant professionals fields or to pursue higher studies in this field. Thus this course specializes in the rapid development of artistic skills. After successful completion of this 3-years B.Sc. A&M course, student get placed in good organizations however, a large number of students also opt for higher education (Specially in FTI Pune, NID Ahmadabad, SRFTI Kolkata, Fanshawe College London, Bournemouth University London, Vancouver Film Institute Canada, Seneca College of Applied Arts, Canada, Cincinnati University USA, Chapman University USA etc.). BIT also offers M.Sc. Animation Design Program which has high national and international standing.

The department has two high-tech computer laboratories having over 65 machines of HP and Dell. There is one drawing studio equipped with 25 Classical Animation Disks including line test machine. The department has one Visual Effects Lab equipped with one hi-end Apple (I-MAC) Computer System for advance compositing & editing, lighting, latest digital camera etc. With the objective of giving the students adequate practical exposure, the department has latest versions of all required software. The software available of Animation Courses are Autodesk Maya, Adobe Production Premium, Adobe CC, Blender, and Monkey Jam. To enhance the communication skills of the students the institution has fully equipped Digital English Language Lab.

### Student Development Activities

The academic excellence, which is a unique feature of BIT, Mesra, focuses on the Case Method of teaching which the primary tool for learning at BIT. Besides, seminars, lectures, workshops, educational trips, film festivals, art exhibition and industrial visits facilitate effective learning amongst the students. The students are over enthusiastic and excited to participate in the extra - curricular activities held in campus or outside the campus in other institutions. Students indulge themselves in various technical clubs based on different interests and they organize various events both technical and intellectual.

The technical clubs operating in the department are:

1. *Animated Movie Club*
2. *Animated Game Club*

Besides the technical clubs the Annual Sports Event -Cavorts, Annual Technology Festival- TechVibes, Annual Cultural Festival -Vibrations add zeal and vigour to the life of students at BIT Jaipur Campus.

### Focus on competence in Communication Skills, IT Software Tools & E-Learning

Communication Skills and proficiency in IT Software tools are two key components of the efficient execution and success in professional environment now days. The institute provides ample training to the students through following resources;

1. Digital English Language lab
2. Online learning resources like e-books, e-journals, etc
3. Skill development in Excel
4. Training from experts through invited lectures and workshops, main among them is from reputed TIME Institute

### Research Strength of the Department:

BIT is a research-based organization, which focuses not only in quality academic programs but also on quality research, which ultimately upgrade academic contents as well. BIT Jaipur Campus has all the necessary infrastructure facilities to conduct the quality research. Animation & Multimedia Dept. has successfully completed two animation projects on social & medical awareness for Ministry of Health, Govt. of Rajasthan. These projects were being broadcasted regularly in Doordarshan & other channels. The short films and other media contents developed by faculty and students are regularly featured at national and international exhibitions and film festivals.

### Some Salient Features of the pursuing B.Sc. (Animation & Multimedia) Program at BIT:

- ❖ A Novel cause of pioneering excellence in Animation & Multimedia education in the country is behind the origin of the institute, different from mushrooming shortsighted causes now days in the country.
- ❖ International repute and recognition of the institute and its courses with accumulated experiences of more than 55 years in multiple disciplines covering complete academic hierarchy (UG, PG, Doctoral, and Post-Doctoral program)
- ❖ A pool of expert faculty selected and paid as per UGC norms and based on merit. Conducive & supportive environment for their professional development through research & international institutional interaction.
- ❖ A large & high profile alumni base supports institution repute and career of new students.
- ❖ Complete and sustainable infrastructure.
- ❖ A supportive corporate base of the Birla group industries.
- ❖ Regular course update by experts to consider new technological advancements.
- ❖ Merit base selection criteria for students, no management or paid seats.
- ❖ Competent Campus Placement Cell with in-house facility for Skill & Personality development, a consistent record of excellent placements and quality work profile offered to students for about five decades in reputed companies along with selection of students in highly reputed institutions in India & abroad for higher education & research. The placement activities are centrally coordinated by the main campus at Mesra.

## BIT Off Campus Noida:

Birla Institute of Technology, Noida Campus has emerged as one of the leading campuses of BIT Mesra. Known as one of the premium technical institution in NCR, it serves as knowledge center for diversified and advanced educational research, consultancy and training of human resources in IT and Management technology. It has set benchmark of quality standards in academic excellence with world-class infrastructure, highly accomplished faculty, a motivated student body and distinction in research. Established in the year 1997, BIT Noida campus offers MCA, MBA (Full-Time), BBA, BCA and B.Sc. (Animation & Multimedia) courses. The campus is also known for Ph.D. programs in Management and Computer Science.

### Overview of Programs offered:

Programs offered	Course Duration	Sanctioned intake
BBA	3 Years (6 Semesters)	80
BCA	3 Years (6 Semesters)	60
B.Sc. (A&M)	3 Years (6 Semesters)	40
MBA	2 Years (4 Semesters)	30
MCA	2 Years (4 Semesters)	45

Strategically located at the entrance of NOIDA (Sector 1), BIT Noida Campus has total student strength of over 700, who are mentored by more than 50 experienced and motivated faculty members. BIT Noida believes in imparting quality-oriented Outcome Based Education that empowers the young generation with Knowledge, Skills, Research, Aptitude and Ethical values to solve Challenges of today's technical and business environment.

Every year we organize life skills workshop by Dhruva Club, Art of Living program by Yes Plus, Suraksha Pakhwada, ICT workshops, Outdoor Activities like students' AICTE visits, Alumni Meet, Orientation Program by SUPRAYAS Centre of Excellence, Annual Sports Meet and Cultural Fest "BIT Extreme", Fresher's Day, Teacher's Day, Republic Day, Vigilance Awareness week Program by IOCL, GAIL India are conducted for holistic development of the students.

### Facilities available:

- All class rooms are well equipped with AC and LCD Projectors, and one video conferencing room with latest state of the art technology.
- A well-stocked library with more than 5000 volumes on various subjects along with latest editions of prescribed books, several periodicals, journals and high value books to give the students a winning edge.
- Computer lab at Computer Science & Engineering Department has state of the art computer labs with latest configuration Systems and softwares with LAN and internet connectivity.
- The center is well equipped with e-books, e-journals (Emerald, ProQuest ABI Complete, Pro Quest Dissertations & Thesis, Science Direct), and research software like MATLAB and dedicated internet facility for the research scholars.
- BIT Noida Campus is Wi-Fi enabled.
- Video Conferencing classes are also organized from BIT Mesra campus and other institutions of repute.
- Recreational activities like - Canteen, Auditorium, facilities for indoor games

Major extension infrastructure and up-gradation of facilities is being undertaken at present which will further enhance facilities at the campus with state-of-the-art technology.

**Placement Cell:** The Institute has a proactive placement cell which ensures facility for summer training and final placement of maximum number of students.

### Research & Development:

The experienced and talented faculty have notable publications in various national / international journals of repute. The departments also conducts research-oriented activities like Research Methodology workshops and Guest Lectures for enhancing research acumen of the research scholars. Centre is equipped with plagiarism software like Turnitin and Grammarly to assess similarity index and proofread all research projects/thesis undertaken by doctoral research scholars and other UG /PG students.



## **Department of Animation & Multimedia:**

**BIT Off Campus Noida is the first major institute to start Animation and Multimedia as an Undergraduate course. The B.Sc. Animation and Multimedia program was started under University Grants Commission of India's Innovative Program Scheme in the year 2004.** BIT Mesra initiated this highly innovative and in-demand course at their BIT Noida Campus and it has grown and proliferated since then.

After 16 years of existence, the Department of Animation and Multimedia, Noida campus is the proud home of many achievements and firsts. This wide acceptance of the program is a result of the unique curriculum, which is a blend of creativity and technology. Apart from being the first institution to offer a degree program in Animation in our country, the department has consistently been rated as the best Animation school in the NCR by the Hindustan Times and other survey engines since 2010. On a Pan Indian rating scale our department proudly rubs shoulders with the likes of IDC, IIT Bombay, NID, Ahmedabad and so on. Further, the pedagogy does not remain confined either to the classrooms or the computer workstations but entails the students to actively participate in rigorous field studies and action research.

The department has 40 high-end workstations loaded with latest versions of graphics, 3d modeling and animation, video editing and game design software, pen tablets for digital painting, projector; a 2D lab for drawing with 40 light boxes, line-testing facility, dummies and mannequins; a studio with professional lighting facilities, DSLR camera, for still and video recording and blue-green screen sets for compositing; and a production lab with scanning facility. The classrooms are well equipped with projection facility and are upgraded from time to time, in terms of equipment, technology, and pedagogy.

Animation and Multimedia department regularly organizes workshops, conferences, seminars, competitions, film-festivals etc. Our students have won laurels at various prestigious national-international platforms such as National / International Science Film Festival, CMS Vatavaran, Ficci Frames, Blackberry Hackathon etc. The Animation department at Noida Campus as also organized International workshops, funded by ministries like the Department of Science and Technology (Ministry of Science and Technology and supported by American Universities like the Kent State University. Similarly the department has also supported DST as an academic partner to host their Nations Science film festival in Guwahati where the student's film from the department won the highly prestigious Silver Beaver Award.

We are proud to have our students and alumni working across verticals in reputed companies like Microsoft, Adobe, HCL, Facebook, TCS, Oracle, Flipkart, Paytm, Deloitte, Ernst and Young, Protiviti, Ogilvy and Mather, Extramarks, Beehives, KPMG, AIIMS, Hotstar, Zee TV [to](#) name a few.

## **Computer Science and Engineering Department:**

Computer Science Department at BIT Mesra off Campus Noida campus endeavours to be an important regional, national, and international resource center for the development of computing, IT systems and applications. The Department is recognized as one of the leading departments with infrastructure and facilities to match the very best in the country. The department remains committed towards its mission, which is twofold. One is to provide students with the fundamental knowledge and problem solving skills in Computer Science required for a fulfilling career. The other goal is to create and disseminate knowledge to improve Computer Science research, education and practice.

## **Department of Management:**

The Department of Management was established in the year 1998 with an aim to serve growing need for qualified management professionals and to meet the requirements of the industry in the competitive and dynamic business environment. The department continuously endeavors to achieve predefined learning outcomes by maintaining high standards in the Undergraduate (BBA), Postgraduate (MBA) and Doctoral Programs offered by it.

The MBA program offers functional specializations in the areas of Finance, IT, Marketing, Human Resource, Business Analytics, IT & Operations, and Sectoral Specializations in Banking & Insurance and Operations & Manufacturing. The BBA program offers functional specializations in the areas of Finance, Information Technology, Marketing, and Human Resource.

The strategic location of BIT Noida Campus provides an added advantage. Due to its prime location in the commercial hub of Noida and proximity to Delhi, the students have easy and quick access to the industry, which fulfills their need for continuous industry-interaction.

## Sec-2 Eligibility Criteria

### Eligibility Criteria and other conditions:

- Candidates must have passed Class12 / Equivalent Qualifying Examination with minimum 50% (45% for SC/ST/ PwD) marks (average of 4 core subjects)
- Percentage of marks in Class12 / Equivalent Qualifying Examination to be computed as average of English + Best 3 other core subjects.

➤ **Candidates appearing in Class 12 examination may also apply.**

### Notes:

- Only those candidates whose date of birth falls on or after 1 October 1997 in case of General category and 1 October 1992 in case of SC/ST/PwD are eligible for admission. Date of Birth as recorded in the Secondary Education Board Class X (High School) certificate only will be considered as authentic.
- Candidates with foreign diplomas should see the EdCIL website for equivalence (<http://www.edcil.co.in>), and if required should obtain an equivalence certificate from the evaluation division of the AIU (website <http://www.aiuweb.org>).
- In case any Board awards grades instead of marks, the calculation of equivalent marks will be based on the procedure prescribed by the Board.
- At any level of the studies [Class X or Class XII], a candidate / applicant must have passed all the required subjects at that level from the same Board.

### Selection Procedure:

Provisional selection will be based on performance of the candidates in Creative Aptitude Test and Interview. However, candidates must meet the age criteria and other minimum academic requirements (see Eligibility Criteria).

### Cancellation of Admission Offer:

The admission of a candidate will be automatically cancelled

- a) if any information provided in the application form is found incorrect or missing.
- b) those who fail to submit the marksheet of Class XII or equivalent qualifying examination with requisite percentage of marks in time as stipulated.

**Note:** Eligible SC/ST, OBC, PwD students admitted to above program at any of the Campus should submit their scholarship form in the Scholarship Section of the Campus for the academic year by February for processing scholarship each year, as per UGC guidelines.

## Sec-3 How to Apply

### How to Apply:

- To fill online application form, click on the link **“CLICK HERE TO APPLY ONLINE”** to register for the program and create password for the application process. Do not share the password with anybody. **Please see instructions for filling online application form.**
- Eligible candidates must complete and submit the application form online only [link available on the Institute website [www.bitmesra.ac.in](http://www.bitmesra.ac.in)]. Pay application fee of Rs.1,500/- (General/EWS candidates) and Rs.1,000/- (SC/ST candidates) through ICICI payment Gateway (candidates may use net banking / debit card / credit card of any nationalized bank) till the last date of application process. **Fee once remitted will not be refunded.**
- **Use separate application form, in case applying for both Campuses and pay additional application fee.**
- **Candidates appearing in Class 12 examination may also apply.**

#### Important Instructions:

1. Please fill and submit the application form online only, take printout of the same and retain with you, as the same will be required to produce at the time of reporting for physical verification of documents before commencement of regular classes.
2. Candidate must have adequate proficiency in written & spoken English to cope with the program as all instruction and examinations will be in English only.
3. Upload marksheet of Class 10 on the link given while applying for the program.
4. The Form / Application numbers generated on each online application form may be noted and cited in correspondence, if required.

## Sec 4: Required List of Documents

Candidates must carry the following documents at the time of physical reporting for verification of documents / admission as well as one set of photocopies:

1. A print-out of the duly completed online form
2. One recent colour photograph [same as uploaded on the form]
3. **Following original documents / certificates:**
  - a) Pass certificate of Class X (for age proof)
  - b) Marksheet of Class 10
  - c) Marksheet of Class 12 / Intermediate or equivalent
  - d) Caste certificate (if applicable), which **should be in proper format and signed by appropriate authority of rank not less than SDO.**
  - e) Candidates belonging to other special categories (Persons with Disability [PwD] / Ward of BIT Employee / Kashmiri Migrant / Economically Weaker Section) must provide photocopy of certificate in proper format from appropriate authority.
  - f) Photo identification: (Driving license, Passport, PAN Card, Voter ID, Aadhaar Card, School / College ID, are acceptable)
  - g) Transfer Certificate
  - h) Migration Certificate

**If provisionally admitted, all the above documents in original (except the original Photo ID) together with photocopies will be retained by the Institute for some time.**

## Sec- 5 Total number of Seats, Reservations and Distribution of seats

Campus	Home State	All India
Jaipur	20	20
Noida	20	20

### Reservations:

- For all programs at the Institute, which are supported by any of the respective State Governments, the reservation criteria for the state quota are as per the norms of the respective State Government.
- For all other programs the reservation criteria for SC & ST are as per the statutory norms of Central Govt. (SC -15% & ST - 7.5%)
- The Institute observes statutory reservation for Persons with Disability (5%).
- Upto 6% of the seats at its all Off Campuses are reserved for candidates who are sons and daughters of serving employees of BIT, who otherwise have qualified for admissions.
- Upto 1seat at its all Off Campuses is reserved for candidates who are Sons or Daughters of Kashmiri Migrant who otherwise have qualified for admissions.
- Upto 10% seats (over and above of sanction intake) at all Campuses are reserved for candidates belonging to Economically Weaker Section (EWS).
- 50% of the total seats are reserved for candidates who have passed / are appearing for their qualifying examination (Class XII) from the state in which Campus is located. (The "State of Eligibility" of a candidate for the purpose will be determined based on location of his/her School / College where (s)/he has passed/is appearing for the qualifying examination / Class XII).

[In case sufficient numbers of suitable candidates from any group are not available, the Institute reserves the right to fill the seats from the other group].

**However, the final reservation proportion will depend on notification, if any, issued by competent authority and as accepted by the Institute.**

**Examples for selecting the state of eligibility from drop down box while filling online application form:**

	State of Eligibility
Class XII / Qualifying examination from Jharkhand	Jharkhand
Class XII / Qualifying examination from Rajasthan	Rajasthan
Class XII / Qualifying examination from West Bengal	West Bengal
Class XII / Qualifying examination from Uttar Pradesh	Uttar Pradesh
Class XII / Qualifying examination from Delhi	Delhi
Class XII / Qualifying examination from Andhra Pradesh	Andhra Pradesh

## Sec- 6 Fee Structure

### for the full-time B.Sc. Animation and Multimedia Program for 2022 Batch

#### Fee payable at the time of admission and in each subsequent semester

Particulars	1st Sem	2nd Sem	3rd Sem	4th Sem	5th Sem	6th Sem
Tuition Fee	82000	82000	89500	89500	99000	99000
Development Fee	6000	6000	6500	6500	7000	7000
Institute Exam Fee	6500	6500	7000	7000	7500	7500
<b>Total</b>	<b>94500</b>	<b>94500</b>	<b>103000</b>	<b>103000</b>	<b>113500</b>	<b>113500</b>
<b>Additional amount to be paid at the time of admission:</b>						
Admission Fee (One time only)*	<b>12500</b>	-	-	-	-	-
Caution Money (One time only-Refundable)*	<b>5000</b>	-	-	-	-	-
<b>G. Total</b>	<b>112000</b>	<b>94500</b>	<b>103000</b>	<b>103000</b>	<b>113500</b>	<b>113500</b>

\* Fees payable at the time of admission

**Total: 639500.00**

#### Notes:

1. Pay Institute fee (for 1st semester), using ICICI Payment Gateway through debit / credit card and net banking of any nationalized bank. [URL of payment gateway will be shared in applicant email ids during admission].
2. Students will be expected to provide themselves with stationery and textbooks, etc, as prescribed for different subjects.
- 3.
4. The Institute reserves the right to revise the fees and other charges at any stage.
- 5.
6. For rules regarding refund of fees on withdrawal, please see separate Notice on Notice Boards.

## Sec- 7 Discipline, Rules & Regulations (including UGC Regulations on Ragging) and Medical Examination

**Institute Rules & Regulations:** For details of Institute rules and regulations, please see booklet provided at the time of admission.

### Discipline

The Institute places a very high emphasis on discipline of students both inside and outside the campus. Students must abide by the Institute and agree to conform to the rules and regulations enforced from time to time. They must not do anything either inside or outside the Institute that will interfere with its orderly governance, discipline and image. Students must attend lectures, tutorials and practical classes regularly. A minimum attendance of 75% in lectures, tutorials and sessionals for each subject is essential for appearing in the Semester Examinations. Thus, students should attend all theory and laboratory classes from the first day of the academic year. In case of absence due to unavoidable circumstances, students are advised to take prior permission from the Dean / Head. In case of absence due to illness, students will have to produce a Medical report signed by attending Physician / Surgeon with an application from their parents or guardians. In such a case, parents/guardians should inform the authorities immediately. Students should strike a proper balance between extracurricular activities and academic requirements. A student's participation in extra-curricular activities should not be allowed to interfere in his/her academic schedule.

During teaching hours, the main lobby, the library, the corridors of the Institute and the area surrounding the Institute are to be observed as silence zones. Students must not cause any disturbance / obstacle in these zones. Students must not indulge in any kind of misconduct or indiscipline or anti-social activities within or outside the campus. Students must not form a group causing any hindrance to the academic and administrative activities of the Institute. Those found doing so will be punished and strict disciplinary action will be taken by the authorities. Students shall not damage the property of the Institute. Cost of such damage will be recovered from students, parents/guardians of the students.

Students must always carry their Identity Card and produce it on request. In case of loss or damage of Identity Card, the concerned authorities should be informed immediately.

Students are not permitted to enter and use the laboratory / workshop / sports ground if they do not wear appropriate dress. For example, they should enter the laboratory only with apron, cap or mask as instructed. Students should park their cycles in an orderly manner at the cycle stands. Students should follow the rules of the Canteen. Students are advised to read the Notice Boards regularly.

Students are strictly prohibited from possessing or consuming spirits, tobacco products and narcotic drugs either within or outside the campus, and if found violating this will be rusticated immediately, without warning.

Ragging in any form inside or outside the campus is strictly prohibited by law. Any students found ragging other students will be summarily expelled from the Institute and dealt with as per the directive of Hon. Supreme Court/Hon. High Court.

**Each student must read the “UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009” on the UGC website. Each student admitted to any of the Institute’s programs must submit the two completed affidavits [one from candidate and one from parents] at the time of admission. [for details please see last page of this document].**

### Medical

All selected students will be required to undergo medical examination by a Medical Officer of the Institute and their admission is subject to being found medically fit for the Program. Therefore, candidates, for their own satisfaction, are advised to get themselves examined by a registered medical practitioner.

## **Applicability of Regulations for the time being in force, Disclaimer and Legal Jurisdiction:**

### **In Force**

Notwithstanding the nature of a program spread over more than one academic year, the regulations in force at the time a student joins a program shall hold good only for the examinations held during or at the end of the semester. Nothing in these regulations shall be deemed to debar the Institute from amending the regulations subsequently and the amended regulations, if any, shall apply to all students old or new, as specified therein.

### **Disclaimer**

The statements made in this Information Brochure and all other information, contained herein are believed to be correct at the time of publication. However, the Institute reserves the right to make at any or without notice, changes in and additions to the regulations, conditions governing the conduct of students, requirements for degree, fees and any other information, or statements contained in this Information Brochure. No responsibility will be accepted by the Institute for hardship or expense encountered by its students or any other person for such changes, additions, omissions or errors, no matter how they are caused.

### **Legal Jurisdiction**

All disputes will be subject to jurisdiction of the Civil Courts at Ranchi city only.



**Annexure - I**  
**Procedure for submission of Anti-ragging Affidavit**  
**[during admission]**

**Step 1:**

A student should submit his/her details on the following below mentioned websites

1. [www.antiragging.in](http://www.antiragging.in) OR
2. [www.amanmovement.org](http://www.amanmovement.org)

Read and confirm that you and your parents/guardians have read and understood the AICTE regulations on curbing the menace of ragging. You should then confirm & agree that you will not engage in ragging in any form.

**Step 2:**

You will receive an e-mail with your registration number and a web link. You have to forward the link to the Institute Nodal Officer in the below mentioned email ID.

Please note that you will not receive any pdf affidavits and you are not required to print & sign it as used to be the case earlier.

BIT Mesra Nodal Officer: [Rahul Rai](#)

Email Id: [antiragging@bitmesra.ac.in](mailto:antiragging@bitmesra.ac.in)