



BIRLA INSTITUTE OF TECHNOLOGY

(Deemed to be University u/s 3 of UGC Act 1956)

MESRA, RANCHI - 835215 (INDIA)

Application for Permanent Withdrawal from the Institute

(for 1st Semester UG, PG and Ph.D. Students only)

Date:/...../ 20....

Subject: Request for Permanent withdrawal from the Institute

Student Information

Name: Institute Roll No:.....
 Branch: Contact Number (Student):.....
 Date of Admission:..... Contact Number (Parents):.....
 Date of Commencement of Classes: Enclosures:
 Bank Account Number*: Account Holder Name*:
 IFSC code of the bank: Complete address of the bank:.....

* Please attached scan copy of Passbook (details page only):

Application Form

Dear Sir/Madam,

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Sincerely,

Signature of the Student

Specific reason of withdrawal, if any.

Department Office (Applicable for PG / Ph.D. program only)

Comments: Recommended / Not Recommended (Specify reason if any)

Signature of HOD

Office Use Only

Recommended

Not Recommended

The candidate may be allowed for permanent withdrawal with / without No Dues. The Refund may be processed as per Institute and exclusive statutory norms and also as per declaration, if submitted by the candidate to this Office.

Deputy Registrar (A&AC)

Dean (AAC) / CoA