

**Birla Institute of Technology
Mesra, Ranchi 835215, India
<http://www.bitmesra.ac.in>**

APPLICATION FORM FOR ADMISSION OF NRI's / PIO / SFFS

Interested candidates of the NRI / PIO / Self Financing Foreign Students category who wish to apply for admission to Birla Institute of Technology, Mesra, Ranchi, or one of our Extension Centers may note that the Institute Brochure and Application Form may be obtained from the office of Dean Admissions, BIT Mesra, or from our Extension Centres in India / our International Centers.

The cost of the Brochure and Application Form is 20 USD if requested by post, and 10 USD / Rs. 500/- if collected by hand. The Application Form may also be downloaded and printed from our website.

The Application Fee to be attached with the completed form is 100 USD with printed form provided with Brochure, or 110 USD with form downloaded from our website.

Please note that all above charges are to be paid by crossed Demand Draft payable to Birla Institute of Technology, Mesra, Ranchi.

For procedures of electronic payment of fees after admission, please contact Comptroller, Birla Institute of Technology, Mesra, Ranchi – 835215.

Along with their completed forms, candidates should also attach the letters of recommendation (mandatory for applicants to Postgraduate Programmes and desirable for applicants to Undergraduate Programmes).

The last date for receipt of completed forms is June 30th 2007.

Candidates should go through the eligibility criteria, rules and regulations, details of fees, maintenance costs and other conditions given below.

A recent clear colour passport size photograph should be neatly and firmly pasted at the position indicated on the application form. Two additional photographs may please be attached at the form.

Candidates appearing for their qualifying examinations may send their applications in advance, but a copy of their final result must be faxed immediately on publication or latest by 30th June 2007. Dispatch of Letters of Confirmation granting Admission would commence from 28th June 2007. Please also see page 4 of Brochure. All programmes will commence in July 2007.

For any queries please contact the Admissions Office at BIT, Mesra, by:
Telephone on 91-651-2275868
E-mail on admissions@bitmesra.ac.in

Date of Issue:

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Validity upto:

10. Educational Qualifications:

Name of Examination	School/College/ Board/ Examining Authority & Country	Year	Percentage/ Grade	Subjects
Class 10 or Equivalent				
Class 12 or Equivalent				
Graduation or Equivalent				
Any Other (Please specify)				

11. Choice of Branch for Undergraduate Programme in Engineering (in order of preference).

1.	2.	3.
4.	5.	6.
7.	8.	9.

Undertaking to be signed by the candidate:

I agree to abide by the rules of conduct and discipline of the Institute and rules of conduct and discipline of the hostels, (if admitted at Mesra campus). In case of any infringement of rules or violation of any laws of the land, I can be sent back home at my own cost. I agree that in case of any legal dispute concerning admission, the same will be subject to the exclusive jurisdiction of court at Ranchi only.

Signature of Applicant: _____

Date: _____ **Place:** _____

Enclosed: Bank Draft USD 100 / 110 in favor of "Birla Institute of technology, Mesra" payable at Ranchi towards Application Fee

Draft No. _____ **dated** _____

Name of Bank:

Location of Bank:

**Undertaking to be signed by Parent / Legal Guardian of
(Name of Candidate)**

I, Mr./Mrs. _____
Father/ Mother / legal guardian of the above candidate do hereby undertake to pay for the full 'Educational Costs' of my ward to the Birla Institute of Technology, Mesra, Ranchi at the rate of USD _____ /per semester for the entire duration of his/her study in the Institute. Failure to do so will entail forfeiture of the privilege regarding studies of my ward under the NRI's / SFFS Scheme.

I also undertake to meet the 'Student Costs' regarding the maintenance and other personal expenses of my ward during his/her studies at the Birla Institute of Technology, Ranchi / its Extension Centre at _____.

Agreed that in case of any legal dispute concerning admission, the same will be subject to the exclusive jurisdiction of court at Ranchi only.

Signature of Applicant: _____ Date: _____

Name of Candidate)

I, Mr./Mrs.

_____ Father/ Mother / legal guardian of the above candidate do hereby undertake to pay for the full 'Educational Costs' of my ward to the Birla Institute of Technology, Mesra, Ranchi at the rate of USD _____ /per semester for the entire duration of his/her study in the Institute. Failure to do so will entail forfeiture of the privilege regarding studies of my ward under the NRI's / SFFS Scheme. I also undertake to meet the 'Student Costs' regarding the maintenance and other personal expenses of my ward during his/her studies at the Birla Institute of Technology, Ranchi / its Extension Centre at _____. Agreed that in case of any legal dispute concerning admission, the same will be subject to the exclusive jurisdiction of court at Ranchi only.

Signature: _____ Date: _____

Full address: _____

Phone No: _____ Fax No: _____

e-mail: _____

Explanation:

1. 'Educational Costs' at the rate per semester mentioned below include tuition fees, hostel fees, including electricity charges, examinations, library, student activities, games & sports etc. This is payable at the time of registration for every semester and is non-refundable.

2. Student's maintenance expenses include boarding expenses, general maintenance, linen & clothing, books, stationary, site seeing and other personal expenses of the student. These are to be met by the students concerned or by their sponsoring agency. On an average about USD 1500/- per annum should be adequate for this purpose.

3. The above undertaking is to be signed by parent or legal guardian who should be a NRI or Foreign National and having his/her earning in foreign currency (US Dollars etc.).

Notes:

1. Testimonials from at least two individuals are mandatory for postgraduate and research programmes, and desirable for undergraduate programmes. The format of the letter of recommendation is given below. The testimonials should be obtained from Principal / teachers / persons who can certify the suitability of a candidate for study in the desired programme / discipline. The letters of recommendation must be received by 30th June 2007 for admission to the Monsoon Semester commencing July 2007, and should be mailed directly to:

Dean Admissions

Birla Institute of Technology

Mesra, Ranchi - 835215 (India)

2. Candidate must have adequate knowledge of written & spoken English to cope with the programmes as all instruction and examinations will be in English only

3. Please attach photocopies of all relevant documents

4. In case of applications to programmes at Extension Centers, please send the original completed application to the office of Dean Admissions at Mesra and a copy to the director of the concerned Extension Centre.

5. Please note that hostel facilities are not available at Extension Centres.

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The last date for receipt of completed forms is June 30th 2007.

Candidates should go through the eligibility criteria, rules and regulations, details of fees, maintenance costs and other conditions given in the Information Brochure and website.

A recent clear colour passport size photograph should be neatly and firmly pasted at the position indicated on the application form. Two additional photographs may please be attached at the form.

Candidates appearing for their qualifying examinations may send their applications in advance, but a copy of their final result must be faxed immediately on publication or latest by 30th June 2007. Dispatch of Letters of Confirmation granting Admission would commence from 28th June 2007. Please also see page 4 of Brochure. All programmes will commence in July 2007.

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